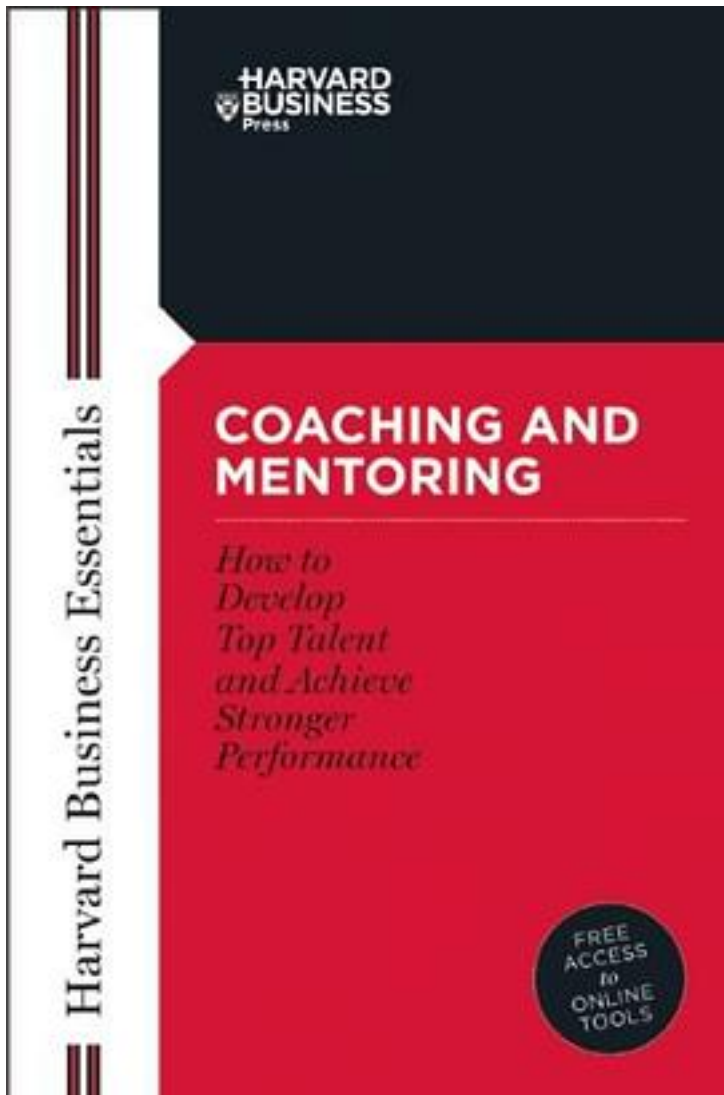


# Coaching and Mentoring: The 13 Skills Managers Need to Succeed



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Effective managers know that timely coaching can dramatically enhance their teams' performance. "Coaching and Mentoring" offers managers comprehensive advice on how to help employees grow professionally and achieve their goals. This volume covers the full spectrum of effective mentoring and the nuts and bolts of coaching. Managers will learn how to master special mentoring challenges, improve listening skills, and provide ongoing support to their employees.

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