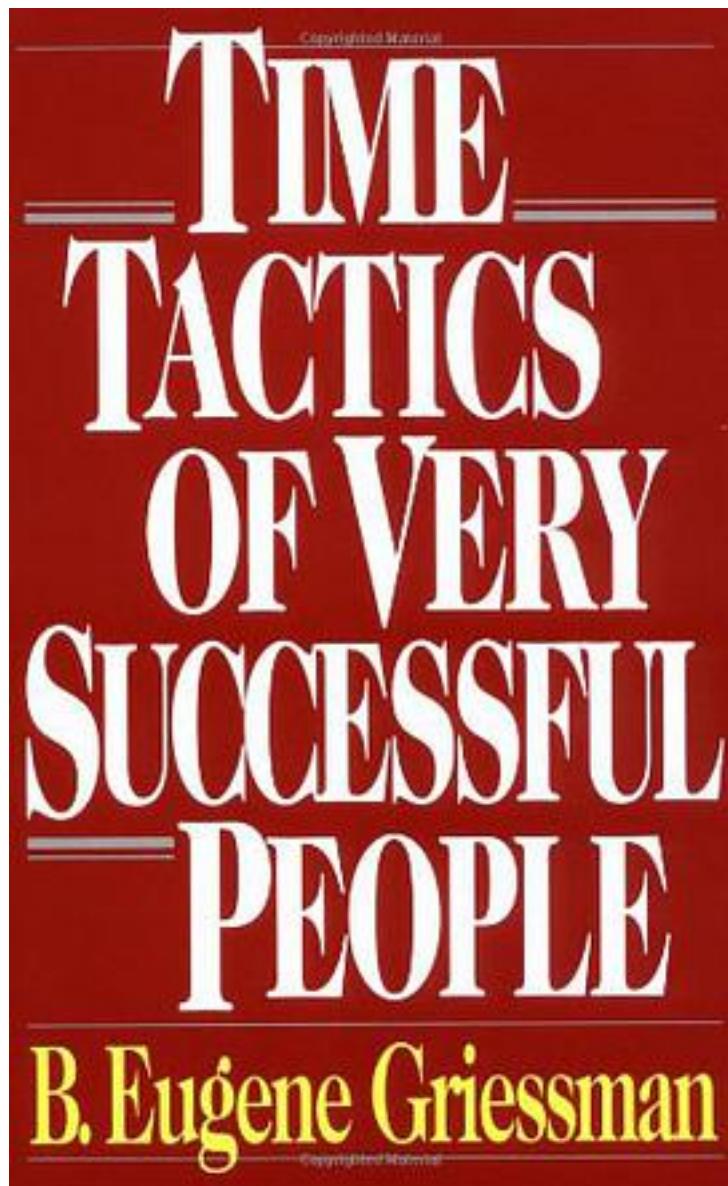


Time Tactics of Very Successful People



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Here's a new approach to time management that focuses on how highly successful people get their work done and find a balance between the work they do and the life they live. This entertaining volume has what no other time management book has: insights on how to manage time from high achievers such as Malcolm Forbes, Jr., Ted Turner, Sandra Day Dr. Johnnetta Cole, and Home Depot CEO Bernie Marcus. Dr. B. Eugene Griessman has interviewed hundreds of contemporary peak performers (and researched dozens of historical high achievers) to unearth the secrets of their success. He presents their time management tactics in short "Bites" designed to inspire today's time-starved reader - whether they're over worked managers, working moms, entrepreneurs on the go, or even newly unemployed people who must suddenly learn to structure their own time.

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