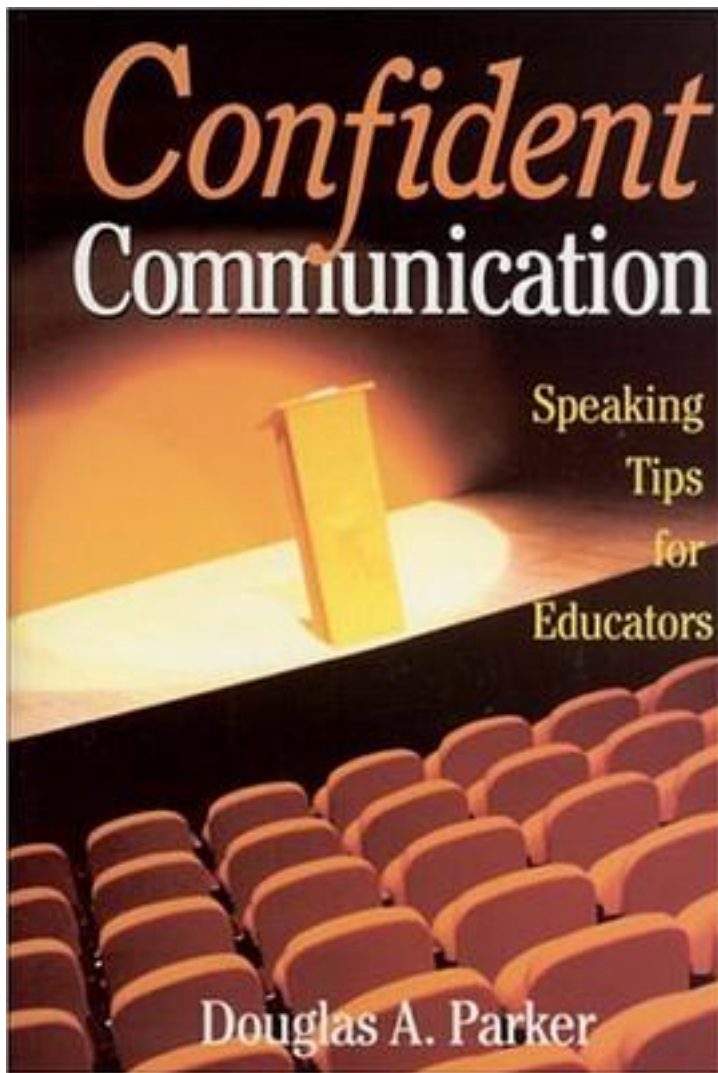


# Confident Communication



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This volume is a public-speaking resource for teachers, principals, and school administrators written by a trained counsellor and experienced teacher. This concise learning tool speaks to teachers at every level, addressing the critical affective aspects of learning how to speak in public. The book is designed exclusively for professional educators to use both in and out of the classroom. The author takes a skills-based humanistic and sometimes humorous approach to the psychology and strategies that must be in place before a person can develop as a speaker. Educators can improve their confidence by learning how to be aware of what is happening during a speech, and gradually accentuating their essential speaking skills. Included are hands-on strategies for taking control of the process and its outcome, as well as using the Internet for creating speeches. Every educator's job will provide opportunities for public speaking; this book provides the instructional support that everyone needs. When a speaking event arises, educators can refer quickly to this book for help in making decisions about what to say and how to say it.

作者介绍:

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