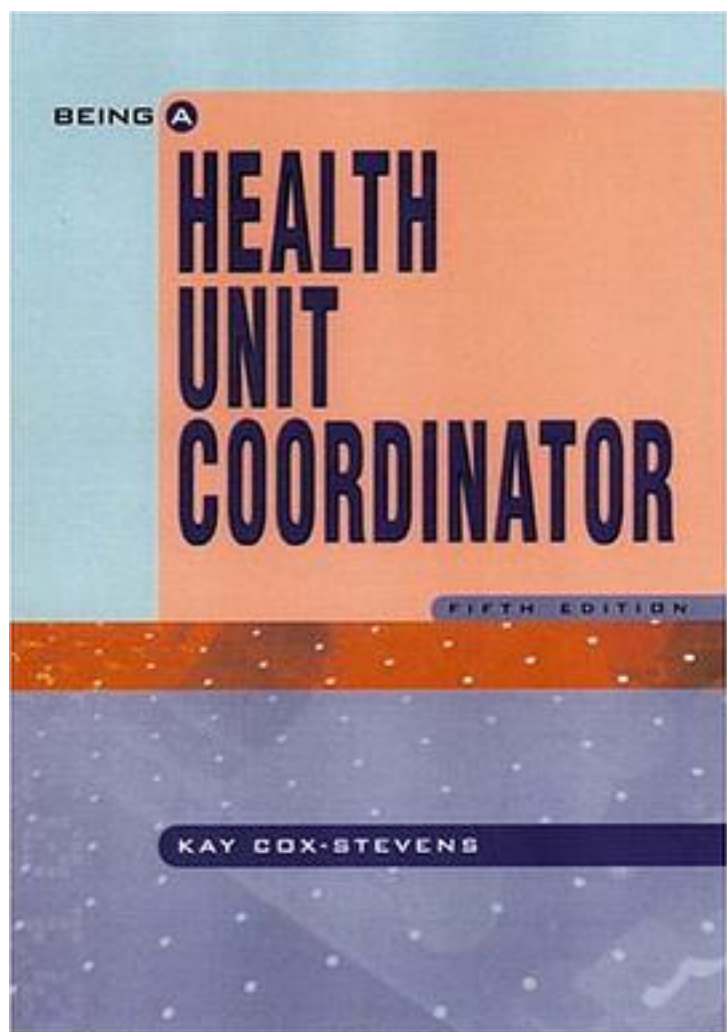


Being a Health Unit Coordinator



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著者:Cox-Stevens, Kay

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For students enrolled in unit coordinating programs. Logically ordered, moving from

simple to complex, this text provides the basic, current information necessary to successfully perform the clerical, communication, and coordination duties of a health unit coordinator (unit secretary, ward clerk, etc.) in today's demanding health care environment.

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