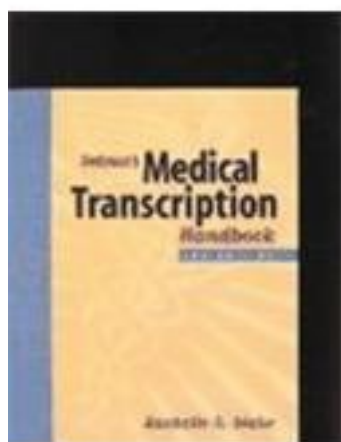


# Delmar's Medical Transcription Textbook and Student Workbook Set



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The Workbook to Accompany Delmar's Medical Transcription Handbook, Second Edition is a supplemental text to Delmar's Medical Transcription Handbook, Second Edition. The Workbook is intended to serve as a practical approach to learning the formats, mechanics and skills involved in the vocation of medical transcription. The Workbook is directed to students of medical transcription as well as those who would like to reinforce the knowledge they have gained from the text. The objective of the Workbook is to reinforce concepts and topics presented in the handbook through restating, revising and reasoning. The Workbook provides a study aid that enhances the student of medical transcription's absorption of the topics covered in each chapter of the textbook. The Workbook includes review activities for each chapter, keyword definition exercises and revision exercises for chapters relating to formats, mechanics and skills. Practice tests are also provided to insure proper preparation for

closed-book, in-class examinations. Furthermore, additional exercises are included such as word find, crossword puzzles, and scrambled words that provide helpful study aids and concept retention mechanisms.

作者介绍:

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