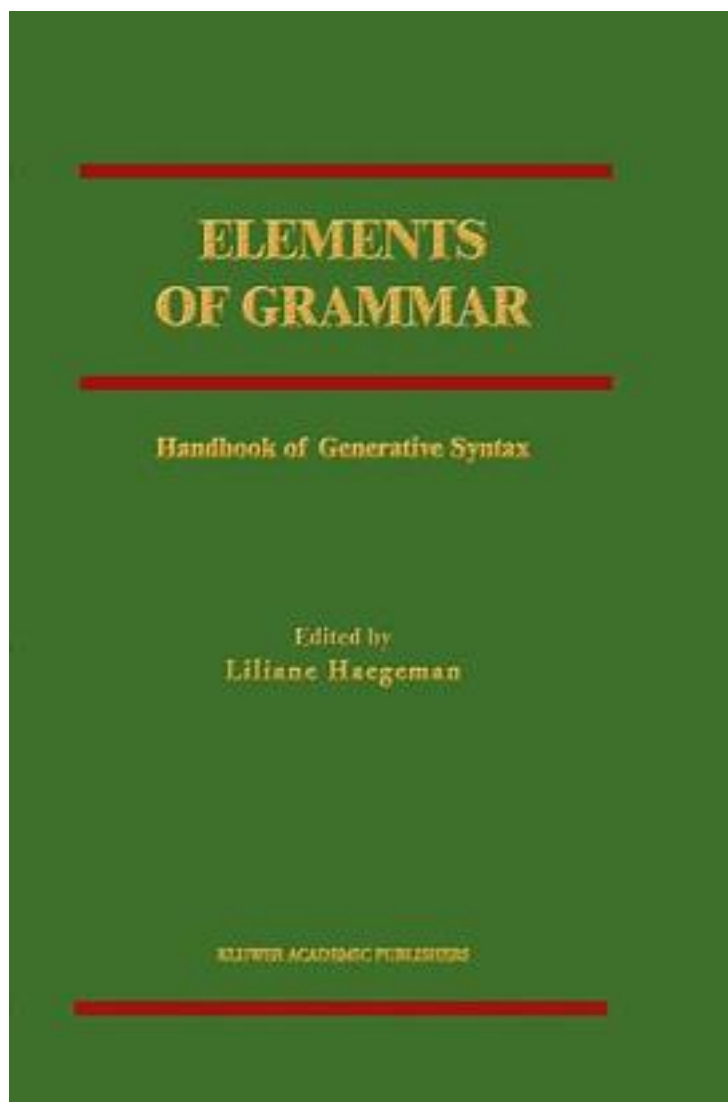


Elements of Grammar



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The essential guide to refining and improving grammar - from the basics of sentence structure to the art of composing written works. A concise, comprehensive handbook of the basic rules of grammar and usage that presents invaluable tips on how to implement these rules in everyday writing and speaking. Succinct and immensely practical with coverage of punctuation, capitalization, the parts of the sentence, words often confused, foreign words and phrases, numbers, signs and symbols, etc.

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