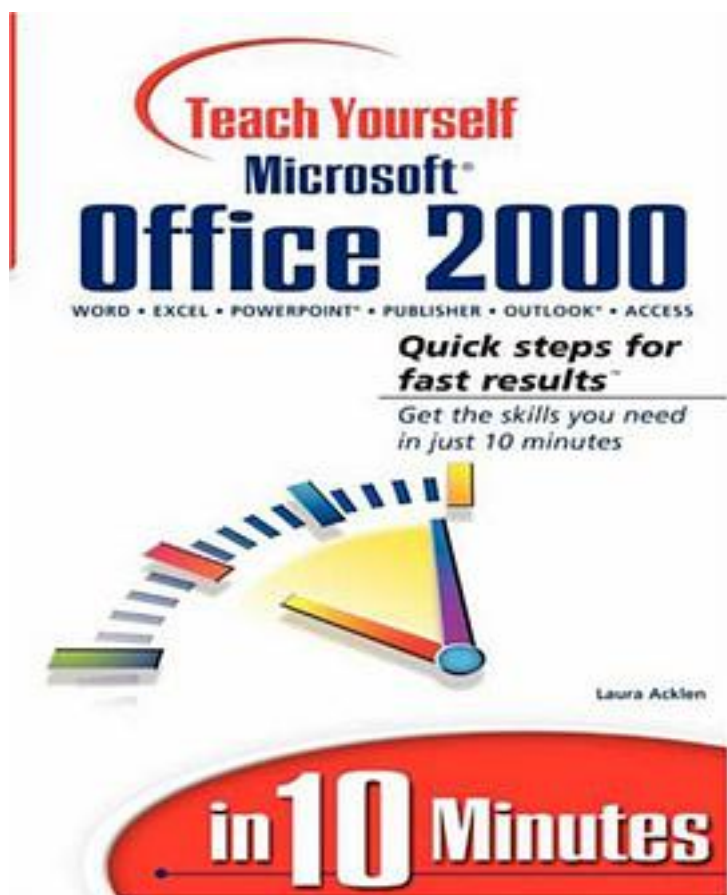


Sams Teach Yourself Microsoft Office 2000 in 10 Minutes



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Sams Teach Yourself Microsoft Office in 10 Minutes is the easiest way to learn the most important tasks that every user should know in the Office applications. This book presents features in the context of normal every-day tasks in Word, Excel, Access,

Outlook, and PowerPoint that any user might find themselves in need of. A perfect companion for anyone looking to learn the key features of Office in the least amount of time possible, Sams Teach Yourself Microsoft Office 2000 in 10 Minutes gets you familiar with all of the Office applications quickly.

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