

# Creating Pages with iWork



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With over 40 professionally designed templates, multiple page designs, dozens of fonts, and stunning tables and charts, Pages--Apple's new word processor--makes it easy to create polished documents with a minimum of fuss. Part word processor, part

layout program, it lets you place alignment guides to help you position text and graphics precisely on the page while text flows around any kind of graphic, no matter where you put it. (Try doing that with Microsoft Word!) Students can use Pages to create school reports; parents can use it to send out birth announcements; anyone can use it to create an advertising mailer, church newsletter, party invitation, or just a plain old letter. Here to help is this small, smart, streamlined guide designed to take readers from standing start to stellar finish, no matter what project they're tackling. Rather than cover every last option Pages offers, this book steps readers through several sample Pages projects, showing them the quickest, most effective way to communicate their ideas. Each short lesson builds a component of a basic Pages document, from choosing a template, deciding on a layout, formatting charts and tables, incorporating graphics and color, and adding a bit of polish to a final document. Friendly, step-by-step instructions and large, full-color screen shots make the information instantly accessible.

作者介绍:

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