

Microsoft Office 2003 for Healthcare



Microsoft® **Office 2003** for **Healthcare**

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出版者:Macmillan Computer Pub

出版时间:2004-9

装帧:Pap

isbn:9780789732118

Healthcare offices are busy places and healthcare professionals are busy people. Between constantly ringing phones and patients coming in and out, who has time to learn about Microsoft Office? Our helpful, step-by-step guide, Microsoft Office 2003 for Healthcare, is designed to be easy-to-read and single-task oriented for quick reference. Explore how you can use Microsoft Office 2003 to create patient charts, billing procedures and more. Also included is a troubleshooting guide to help you quickly

solve problem, so you can maximize the time you spend delivering healthcare and minimize the time you have to spend on administrative duties.

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