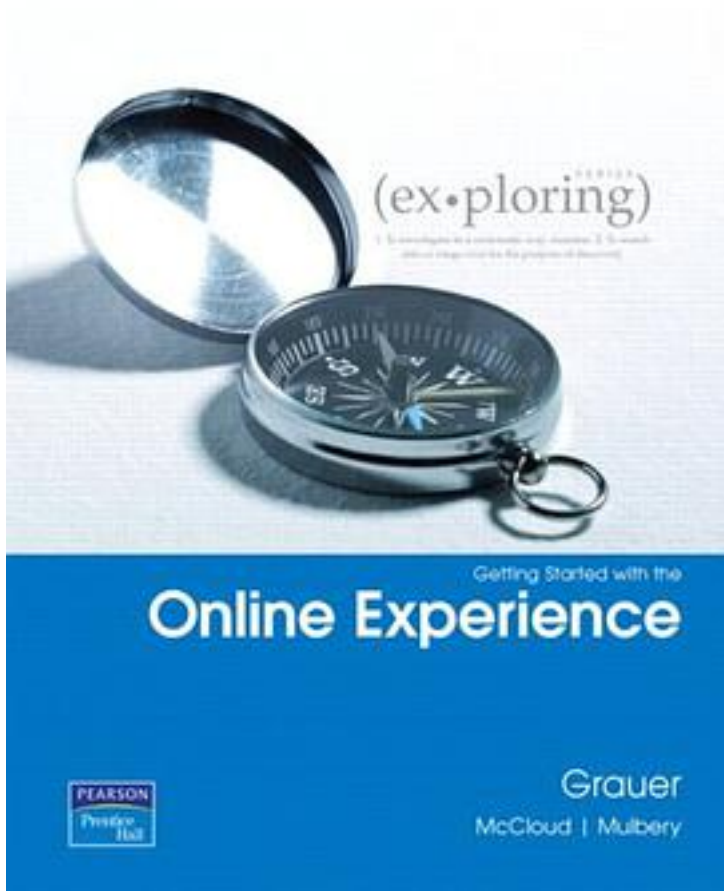# Exploring Microsoft Office 2007 Getting Started with the Online Experience

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The Exploring series helps students master the "How and Why" of performing tasks in Office to gain a greater understanding of how to use the individual applications

together to solve business problems. Exploring titles feature "Perfect pages" where every step of every hands-on exercise as well as every end-of-chapter problem begins on a new page and has its own screen shot to make it easier to follow. Each chapter contains Hands-on Exercises, Capstone Exercises, and Mini-Cases for practicing and reviewing skills acquired. Ideal for students and individuals seeking a comprehensive introduction to the Internet.

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目录:

Exploring Microsoft Office 2007 Getting Started with the Online Experience_下载链接1_

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