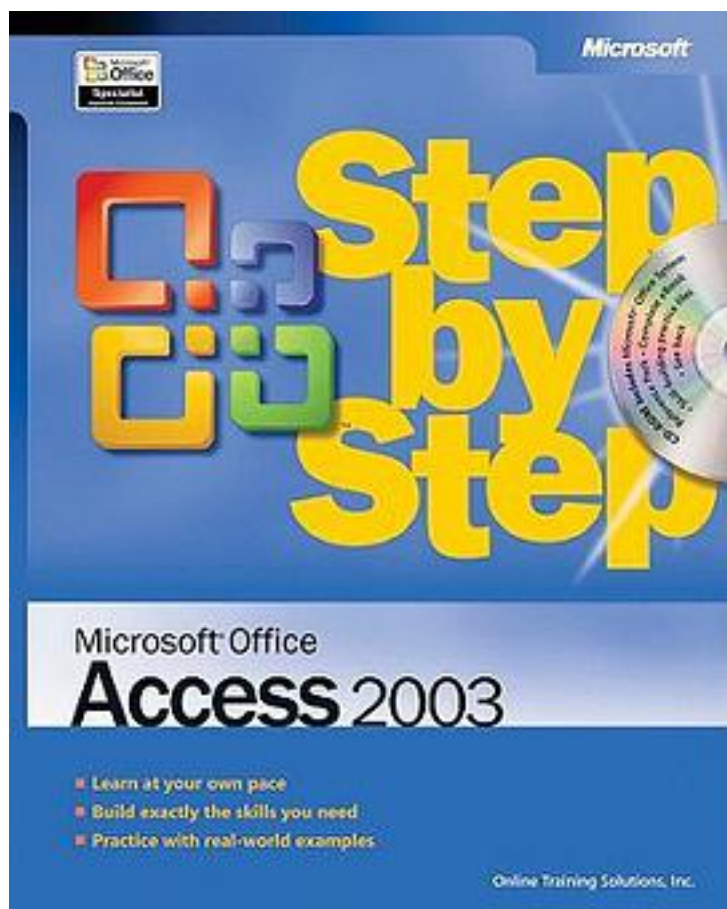


# Microsoft Office Access 2003 Step by Step



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出版者:Microsoft Pr

出版时间:2003-9

装帧:Pap

isbn:9780735615175

This practical, hands-on tutorial expertly builds your skills with Microsoft Office Access 2003 one step at a time! With STEP BY STEP, you work at your own pace through easy-Hey, you know your way around a database so now dig into Access 2003 and really put your information to work! This supremely organized reference packs

hundreds of timesaving solutions, troubleshooting tips, and workarounds all in concise, fast-answer format. It's all muscle and no fluff. Discover the best and fastest ways to perform everyday tasks, and challenge yourself to new levels of Access mastery! Build on what you already know about Access and quickly dive into what's new. Design your database the way the experts do and sidestep common mistakes. Import data from spreadsheets, text files, databases, and other sources. Write simple to sophisticated queries to manipulate data. Learn advanced techniques for building forms and reports. Develop PivotTable and PivotChart dynamic views. Tap the power of Microsoft SQL Server with Access projects and views, functions, and stored procedures. Implement database security features. Deliver dynamic data on the Web with data access pages and XML. Use Microsoft Visual Basic for Applications (VBA) and script to automate your applications and Web pages. CD features: Complete eBook in PDF format. Insider Extras including fully functional sample databases, VBA code, and sample web pages. Catalog of Access resources with links to third-party tools and demos. Microsoft resources and demos, including Insider's Guide to Microsoft Office OneNote 2003 eBook. Microsoft Computer Dictionary, Fifth Edition, eBook 10,000+ entries.

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