

# Microsoft Office Access 2003 in a Snap



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Even the most complex Access applications are created by accomplishing a series of tasks. In the middle of a project, Access users are more interested in how to quickly complete the tasks they face when working in Access than they are in understanding database architecture or application design. Microsoft Access 2003 In A Snap is

designed for these users. This book presents each Access task, complete with illustrated steps and tips to maximize efficiency. The tasks are organized into major categories, such as Table Creation, Queries, and Form Design and are individually numbered to make the easy to reference and use. Readers won't find lengthy discussions of data normalization, SQL syntax, or relational database theory. What they will find are clear presentations of hundreds of common Access 2003 tasks documented in Alison Balter's highly-readable, friendly style.

作者介绍:

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