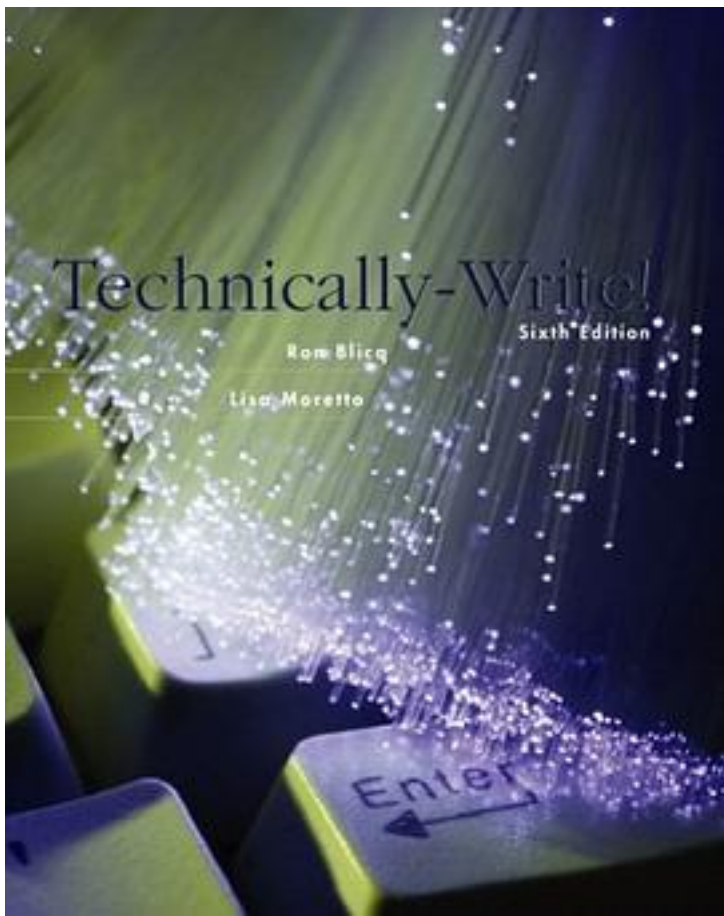


Technically-Write!



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For courses in Technical or Report Writing in Departments of English, Engineering, or Technology. This complete, "on-the-job" exploration of both written and oral communication focuses on the most effective techniques for the types of communications most frequently encountered in today's business world. It introduces

readers to the employees of two technically oriented companies, the type of work they perform, and some typical situations that call for them to communicate with clients, suppliers, and each other. The Sixth Edition updates coverage to more accurately reflect the techniques used to write today's professional correspondences and reports.

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