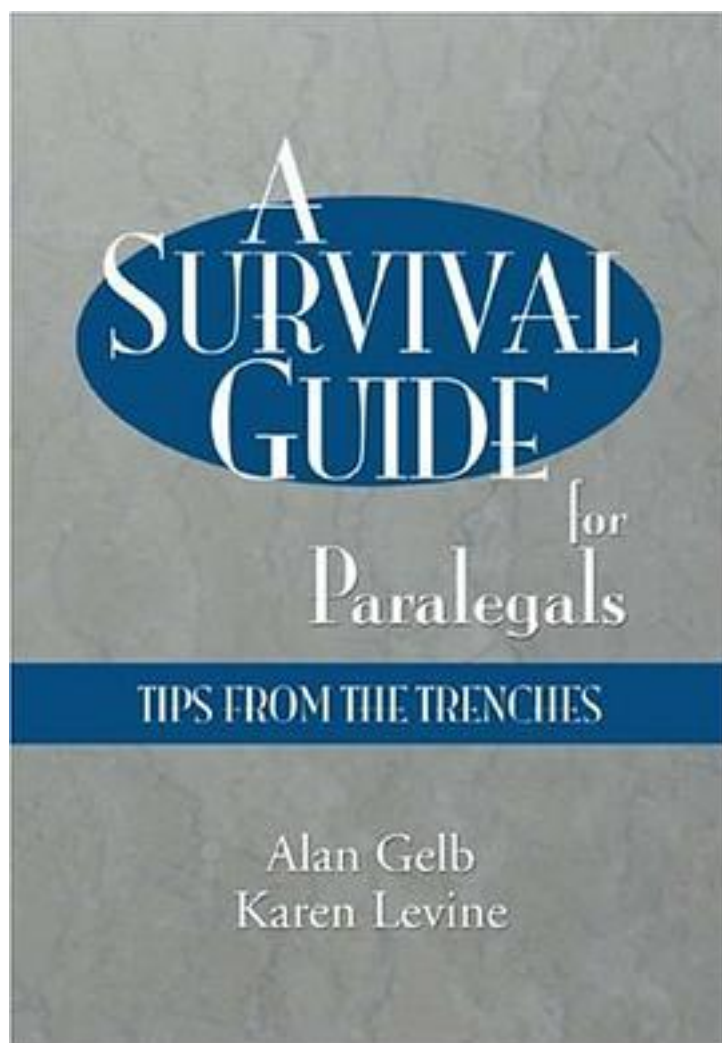


A Survival Guide for Paralegals



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The Survival Guide for Paralegals: Tips from the Trenches, by Karen Levine and Alan Gelb, offers hundreds of tried and true tips from successful legal professionals on how to survive your job. The book discusses paralegal work issues, dress, asking for a raise, and office politics in a highly motivating, fun, and empathetic way. From research and interviews to administrative responsibilities and time management, this book is a resource of user-friendly and user-tried hints.

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