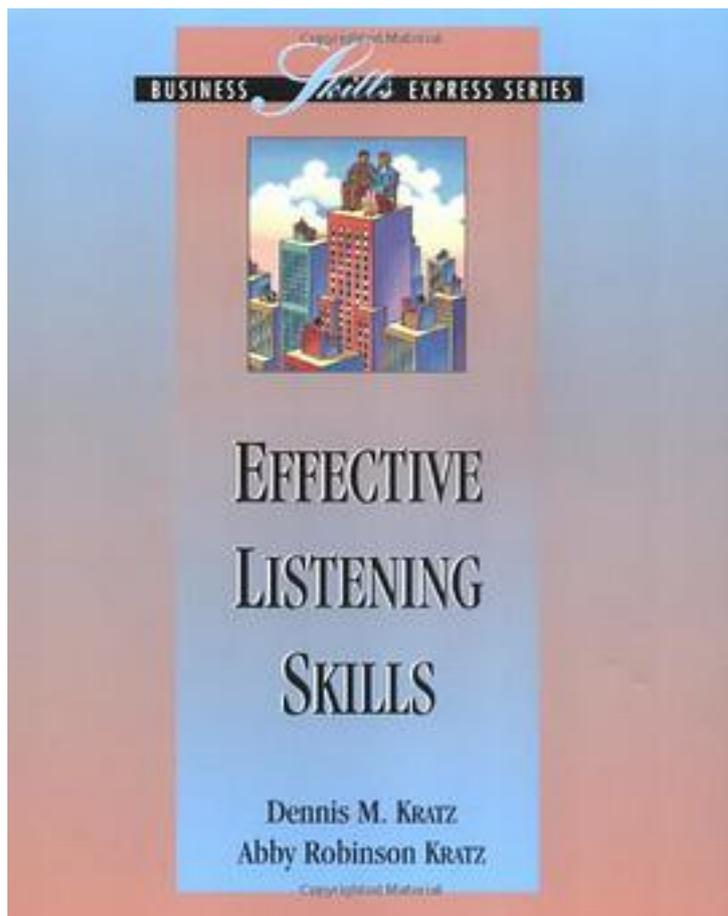


Effective Listening Skills



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"The Business Skills Express Series" covers a broad range of key business skills and topics in a fast, interactive format that should appeal to employees, managers, and trainers alike. These authoritative books deliver training and give readers new ways to increase productivity and career satisfaction. This book covers effective listening skills.

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