

Communicate Effectively



# Communicate Effectively

**24 Lessons  
for Day-to-Day  
Business Success**

THE EMPLOYEE HANDBOOK FOR  
ENHANCING CORPORATE PERFORMANCE



*Lani Arredondo*

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## 在线阅读本书

This hands-on, concise guide gives you 24 proven techniques for communicating clearly and managing conflicts. It features guidelines for everything from sharing information and gathering input from employees to handling disagreements to conducting results-driven meetings and presentations.

作者介绍:

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## 标签

沟通

## 评论

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