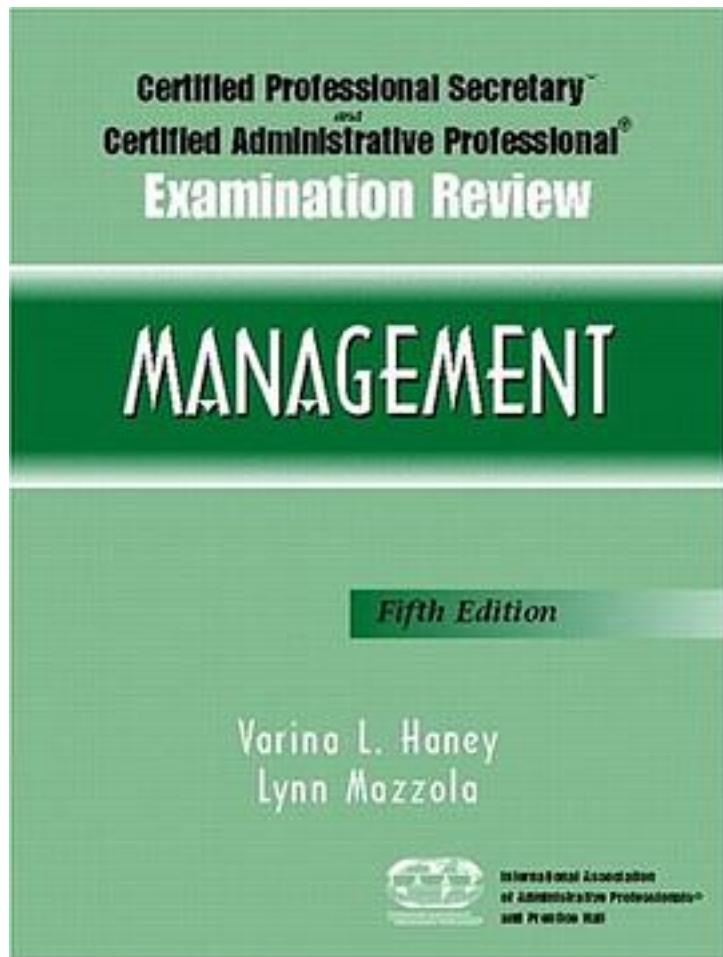


# Certified Professional Secretary and Certified Administrative Professional Examination Review



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New 5th Edition! The Certified Professional Secretary (CPS(R)) Examination Review Series provides valuable assistance to anyone preparing for the CPS Examination. The Series focuses on key topics test-takers must know in order to pass the exam. It is the only examination preparation series produced in conjunction with the International Association of Administrative Professionals (IAAP(t)). The format of each manual in the Series guides administrative professionals in effective study techniques.

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