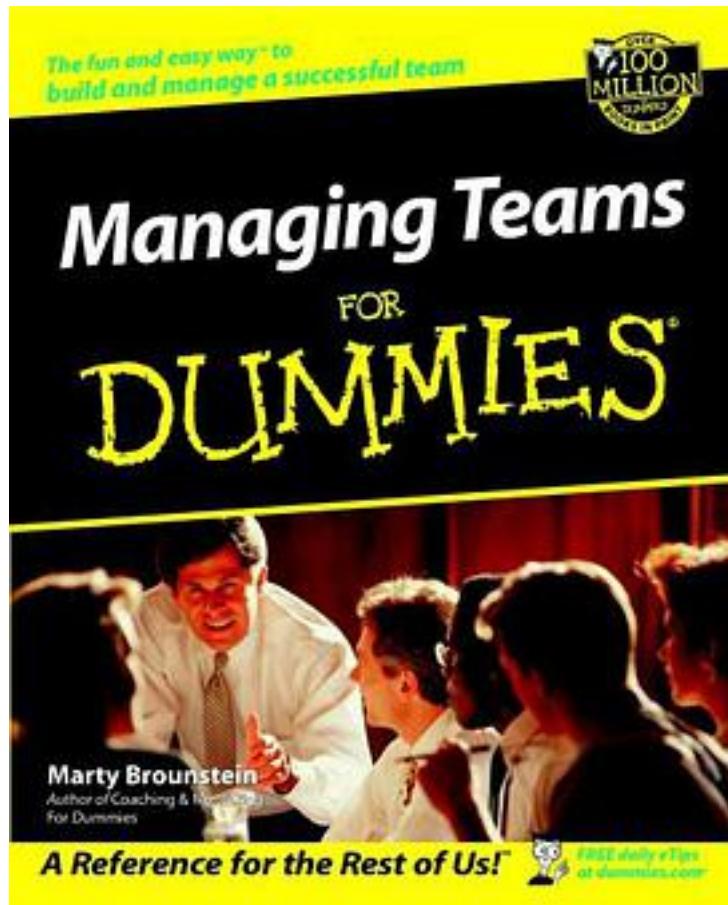


Managing Teams For Dummies



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In the ever-changing world of work, the idea of spending some or all of your time working in teams is becoming more and more common. From solving problems, to tackling projects, to providing organizational leadership, the roles and importance of teams continue to grow. Leading a team is no easy job, but when a team gels, they can

far outperform traditional work groups. *Managing Teams For Dummies* is for anyone who has been asked to take on the role of team leader. This book can help you manage your team, whether you're a senior manager or worker who doesn't have supervisory responsibilities, but has become the point person on a specific project. *Managing Teams For Dummies* can help you build and lead high-performing teams. Packed with tips on setting and reaching goals, resolving conflicts, leading teams through change, and providing team members with the skills to work together productively, this book will help you keep any team you manage focused and efficient. *Managing Teams For Dummies* will also:

- * Take you beyond the conceptual idea of teams and provide practical advice for developing groups that become winning teams
- * Describe the type of leadership needed to guide teams successfully and prepare you for challenges that arise
- * Reveal the three cornerstones' model for developing team success and provide how-to strategies to make them happen
- * Discuss the types of teams that are growing in popularity, namely self-directed teams, project teams, and task teams

Teams make it possible to bring together the variety of skills, perspectives, and talents that you need in the contemporary workplace. With *Managing Teams For Dummies* you can make sure your team performs to the best of its ability and while trying to achieve its goal.

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