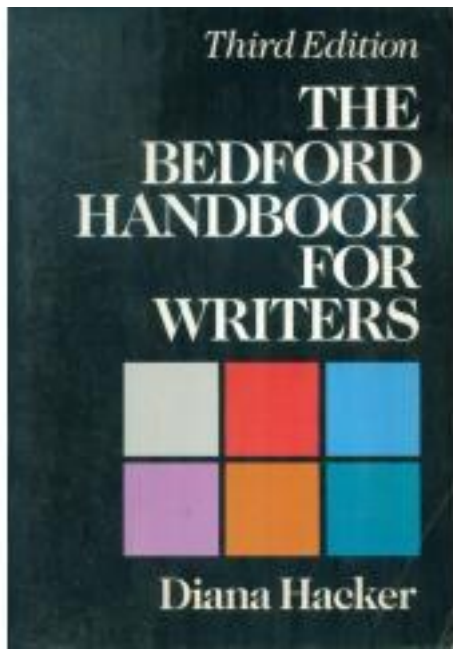


The Bedford Handbook for Writers



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著者:

出版者:

出版时间:

装帧:

isbn:9780312055998

Though it is small enough to hold in your hand. The Bedford Handbook for Writers will answer most of the questions you are likely to ask as you plan, draft, and revise a piece of writing: How do I choose and narrow a topic? What can I do if I get stuck? How do I know when to begin a new paragraph? Should I write none was or none were? When does a comma

belong before and? What is the difference between accept and except?

How to find information

When you are revising an essay that has been marked by your instructor, tracking down information is simple. If your instructor marks problems with a number such as 16 or a number and letter such as 12e, you can turn directly to the appropriate section of the handbook. Just flip through the colored tabs on the upper corners of the pages until you find the number in question. The number 16, for example, leads you to the rule "Tighten wordy sentences." and 12e takes you to the subrule "Repair dangling modifiers." If your instructor

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