

# Getting a Top Job as a Personal Assistant



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For anyone who wants to be the best - and thinks they have what it takes to make it to the top in the world of work offers a wealth of advice and insider's tips. Informative and inspirational each book in the series includes Case studies, interviews or profiles of successful people in the field; Advice on key skills to develop; Information on key elements of particular jobs; Hints on getting in and on; Contact points and useful addresses; Websites of interest; Advice on where to find the top jobs

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