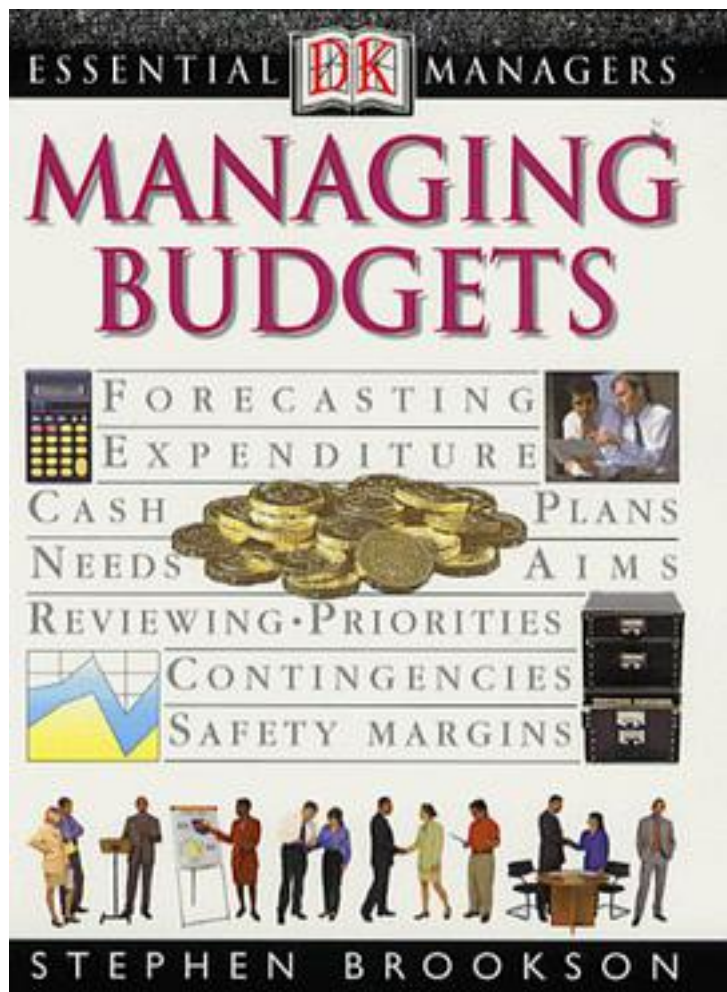# Managing Budgets

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Learn all you need to know about the budgeting process from preparing a forecast to monitoring a budget and making adjustments. "Managing Budgets" gives you a clear

understanding of the different types of business budget and includes a full glossary of terms. It shows you how to negotiate to get your budget approved, how to control expenditure, and how to identify problems and react to them quickly and effectively. Its useful tips help you to handle real-life situations and develop first-class budgeting skills that will dramatically improve efficiency and results.

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