

The Definitive Guide to Project Management



[The Definitive Guide to Project Management 下载链接1](#)

著者:Nokes, Sebastian/ Kelly, Sean

出版者:

出版时间:2008-8

装帧:

isbn:9780273710974

Successful project management is delivering your projects on time, to brief and within

budget. The Definitive Guide to Project Management shows you step by step how to master the techniques of effective project management so that your projects deliver what you want, every time. Suitable for both beginners and more experienced project managers, The Definitive Guide to Project Management is the essential companion for anyone looking to develop their project management skills. Revised and improved to follow the prestigious PMI certification scheme, its indispensable advice can be put to work immediately. Inside you will find key exam questions, templates and action checklists to help you at each stage of your well-executed project. Get the job done and on time with The Definitive Guide to Project Management The Definitive Business Series will ensure you get up to speed fast with all the business essentials you need to be a success. With their guided step-by-step approach the latest practical business techniques and concepts and their easy-to-read style, The Definitive Business Series cover every aspect of the topic from the business basics to the essential skills needed to progress in your career. The Definitive Business Series. Your fast-track to business success.

作者介绍:

Sebastian Nokes is a management consultant and has written and edited several management books. In his management consulting work he advises senior executives and board members of British, North American, European and Australasian corporations on a number of strategic issues including project and programme management, governance and benefits realization. He regularly project manages projects and programmes of a range of sizes, from smaller projects to multi-million pound projects. He is a member of the PMI and has the Institute's PMP certification.

目录: About the authors

Acknowledgements

Preface to the third edition

Preface to the second edition

List of figures

An introductory case study

1 Introduction

2 Project organization, people and management

3 Project management processes

4 Project integration management

5 Project scope management

6 Project time management

7 Cost management

8 Quality management

9 People management (human resources)

10 Project communications management

11 Project risk management

12 Project procurement management

13 Professional responsibility

Appendix A: The critical chain method

Appendix B: Benefits management

Appendix C: PMI exam preparation

Afterword: Ten top tips for managing projects

Index

• • • • • (收起)

[The Definitive Guide to Project Management](#) [下载链接1](#)

标签

评论

[The Definitive Guide to Project Management](#) [下载链接1](#)

书评

[The Definitive Guide to Project Management](#) [下载链接1](#)