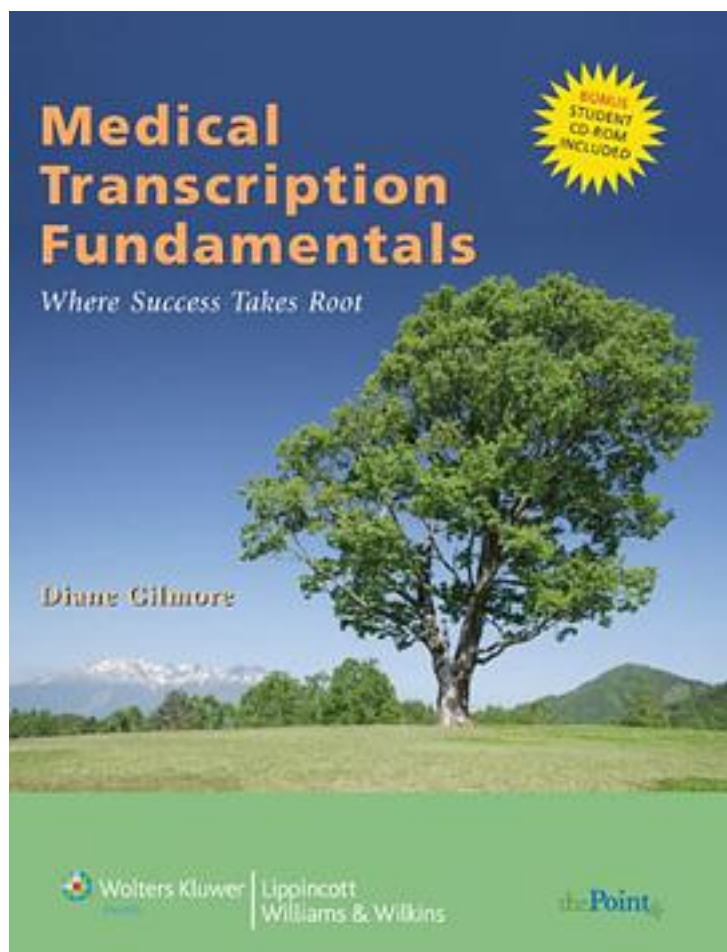


Medical Transcription Fundamentals



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Medical Transcription Fundamentals , a holistic approach to the study of medical transcription, is a comprehensive, yet concise, manual written by a practicing medical transcriptionist for student medical transcriptionists. The conversational approach,

filled with practical, "from- the-trenches" tips and advice, makes this book particularly valuable to the new transcriptionist entering the field. Compatible with the AHDI Model Curriculum and designed with the adult-vocational and post-secondary school student in mind, this product meets the needs of both students and instructors. It can serve as the primary textbook in a short-term medical transcription course or be used for independent, on-line study. After completing the exercises and activities in this book, students will be able to prepare standard medical reports accurately and efficiently. They will also be well-versed in the fundamentals of anatomy and medical terminology as used in various medical specialty practices. A bound-in CD-ROM includes 10 hours of actual dictation by physicians practicing in a variety of specialties PLUS additional scripted dictation (3 files for each chapter) to complement the end of chapter exercises, sample reports, and other data needed to prepare the documents discussed in the text.

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