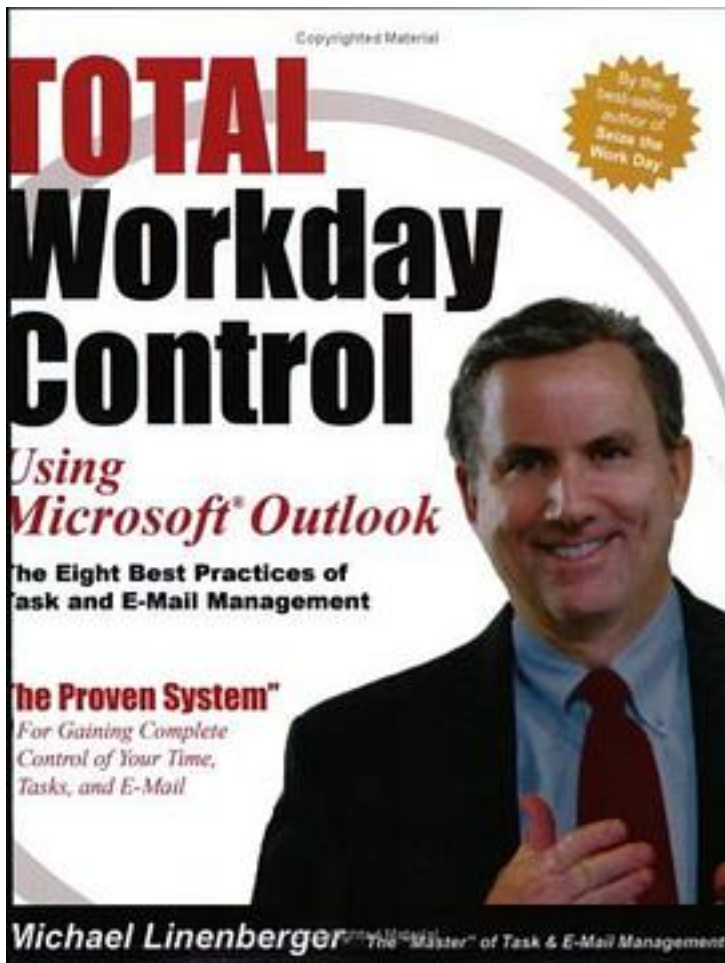


Total Workday Control Using Microsoft Outlook



[Total Workday Control Using Microsoft Outlook_下载链接1](#)

著者:Linenberger, Michael

出版者:

出版时间:2008-3

装帧:

isbn:9780974930428

Total Workday Control Using Microsoft Outlook is a book for the over-extended office worker whose workday is out of control. It shows how to regain command of an over-committed workday and an overflowing, unmanaged e-mail in box. It does this by

teaching the author's eight best practices of time, task, and e-mail management, and showing how to implement these in Microsoft Outlook.

作者介绍:

目录:

[Total Workday Control Using Microsoft Outlook_ 下载链接1](#)

标签

评论

[Total Workday Control Using Microsoft Outlook_ 下载链接1](#)

书评

[Total Workday Control Using Microsoft Outlook_ 下载链接1](#)