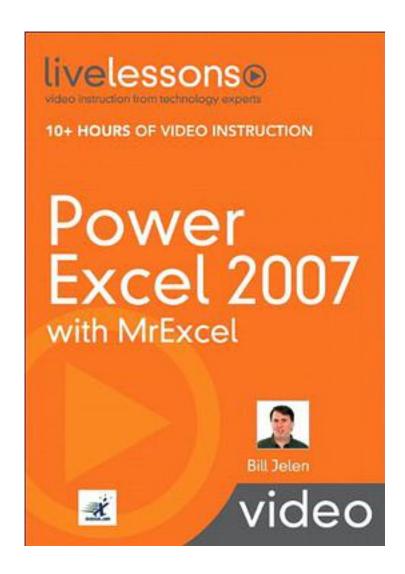
Power Excel 2007 with MrExcel



Power Excel 2007 with MrExcel_下载链接1_

著者:Jelen, Bill

出版者:

出版时间:2008-4

装帧:

isbn:9780789738257

Power Excel 2007 with MrExcel Mastering the Smartest, Fastest Ways to Use Excel 2007

Bill Jelen For anyone who wants to get more done in less time with Excel 2007--from entrepreneurs to financial analysts, marketers to office managers! Bill Jelen ("MrExcel") presents focused, practical vidéos that teach you Excel 2007's best new techniques: supercharged solutions for charting, calculating, formatting, data analysis, automation, and a whole lot more! Click play to follow along as Jelen walks you through using Excel 2007's most sophisticated features! all you need to do is watch! You've got Microsoft Excellnow get the most out of it, faster and more easily than ever before! In more than 90 quick video lessons, Bill Jelen ("MrExcel") shows you all you need to maximize your productivity with Excel 2007. Building on the live course he's taught to thousands of financial professionals, Jelen walks you through Excel's most powerful features and techniques. Just watch: You'll master Excel 2007's new Ribbon interface and most powerful techniques at your own pace--and get specific answers and solutions immediately, whenever you need them! These practical, easy-to-use videos cover Excel 2007's hottest new features: everything from charting improvements to conditional formatting, filtering to SmartArt. You'll find up-to-the-minute tips and tricks for using PivotTables, managing and automating worksheets, and a whole lot more--great new solutions that could save you hours every single week! Looking for a better way to master today's rapidly changing technologies? Want expert help but don't have the time or energy to read a book? Can't find classroom training worth the money? Discover LiveLessons: self-paced, personal video instruction from the world's leading experts. * LiveLessons is an eight-hour video course organized into bite-sized, self-contained sessions--you'll learn key skills in as little as five minutes! * Each session begins with well-defined learning objectives and ends with comprehensive summaries, which help you track your progress. * Follow along as your instructor shows exactly how to get great results in your real-world environment. Bill Jelen is known worldwide as MrExcel. He presents live Excel seminars to accountants throughout the U.S. and has logged more than 60 appearances on The Lab with Leo Laporte. Honored as a Microsoft MVP for Excel, he has produced 500 episodes of his "Learn Excel from MrExcel" video podcast. He writes the monthly Excel column for Strategic Finance magazine. Microsoft Office Spreadsheets/Desktop Applications Contents: Part 1 Excel 2007 Interface Lesson 1 Introducing the Ŕibbon Lesson 2 Quick Access Toolbar Lesson 3 Finding Icons Lesson 4 Keyboard Shortcuts Lesson 5 Mini Toolbar and Live Preview Lesson 6 Zoom Slider and Page Layout Lesson 7 Recent Documents Lesson 8 Save as PDF Lesson 9 Excel Options Lesson 10 Opening Templates, Closing Excel Part 2 Excel 2007 New Features Lesson 11 Unlocking the Big Grid, File Formats Lesson 12 Cell Styles and Themes Lesson 13 Data Visualizations Lesson 14 Tables and Table Formulas Lesson 15 Sort and Filter by Color Lesson 16 Duplicates Lesson 17 Picture Tools and WordArt Lesson 18 New Features Part 3 Text Lesson 19 Drag the Fill Handle to Extend a Series Lesson 20 Create Your Own Series Lesson 21 Joining Text Lesson 22 Rapid Formula Copy Lesson 23 Convert to Proper Case Lesson 24 Joining Dates Lesson 25 Converting Formulas to Values Lesson 26 Breaking Apart Text Lesson 27 Parsing Fixed Width Part 4 Excel Customizations Lesson 28 Data Entry Tricks Lesson 29 Customize All Future Workbooks Lesson 30 Copy Worksheets Lesson 31 Change All Worksheets Lesson 32 Arranging Windows Part 5 Sorting and Subtotals Lesson 33 Data Preparation Lesson 34 Sorting Basics Lesson 35 Random Sort Lesson 36 Sorting by Weekday Lesson 37 Rearranging Columns Lesson 38 Subtotals Lesson 39 Collapsing Subtotals Lesson 40 Copy Subtotals Lesson 41 Formatting Subtotals Lesson 42 Multiple Subtotals Lesson 43 Filling In Data on Subtotal Rows Lesson 44 Subtotal Tricks Part 6 Pivot Tables Lesson 45 Creating a Pivot Table Lesson 46 Changing a Pivot Table Lesson 47 Pivot Gotchas Lesson 48 Pivot Sorting Lesson 49 Drill Down Lesson 50 Summarizing Dates Lesson 51 Top 10 Report Lesson 52 Pivot Calculations Lesson 53 Pivot Formatting Lesson 54 Unique List Lesson 55 Ad-Hoc Queries Lesson 56 New Filtering Options Lesson 57 50 Reports in 5 Seconds Lesson 58 Pivot Compatibility Lesson 59 Making Reports Pivotable Part 7 Charting and SmartArt Lesson 60 Creating and

Formatting a Chart Lesson 61 Adding or Removing Chart Data Lesson 62 Interactive Chart Lesson 63 Charting Differing Orders of Magnitude Lesson 64 Pie Chart Tricks, Histograms Lesson 65 XY and Bubble Charts Lesson 66 Saving Favorite Chart Settings Lesson 67 Creating Smart Art Lesson 68 Formulas in Smart Art Part 8 Formulas Lesson 69 AutoSum Tricks Lesson 70 Formula Auditing Lesson 71 Three Ways of Entering Formulas Lesson 72 Relative Versus Absolute Formulas Lesson 73 Discovering Functions Lesson 74 Goal Seek Lesson 75 Unusual Functions Lesson 76 IF Formulas Lesson 77 VLOOKUP Lesson 78 IFERROR Lesson 79 SUMIFS Lesson 80 Super Formulas Lesson 81 Date and Time Part 9 Macros Lesson 82 Recording a Macro Lesson 83 Recording Navigation Lesson 84 How Many Rows? Lesson 85 Event Macros Part 10 Tips and Tricks Lesson 86 Finding Records Lesson 87 Web Queries Lesson 88 Copying Column Widths Lesson 89 Page Numbering Lesson 90 Turn Data Lesson 91 & in Header Lesson 92 Choose from a List Lesson 93 Tool Tips for a Cell Lesson 94 Word Processing in Excel Lesson 95 Have a Talk with Excel

Lesson 92 Choose from a List Lesson 93 Tool Tips for a Cell Lesson 94 Word in Excel Lesson 95 Have a Talk with Excel
作者介绍:
目录:
Power Excel 2007 with MrExcel_下载链接1_
标签
评论
 Power Excel 2007 with MrExcel_下载链接1_
书评
 Power Excel 2007 with MrExcel 下载链接1