

# Pearson Business Reference and Writer's Handbook



## PEARSON BUSINESS REFERENCE AND WRITER'S HANDBOOK

Roberta Moore • Patricia Seraydarian • Rosemary Fruehling



[Pearson Business Reference and Writer's Handbook 下载链接1](#)

著者:Moore, Roberta/ Seraydarian, Patricia/ Fruehling, Rosemary

出版者:

出版时间:2009-5

装帧:

isbn:9780135140536

This easy-to-use reference tool helps users quickly access the information they need to solve writing problems and improve their use of Standard English. Offering a two books-in-one approach, it includes principles for producing grammatically correct documents (business reference manual) and concrete examples of how to improve and modify writing to meet specific communications objectives (writing handbook). Its functional organization is underscored by its color-coded design, clearly distinguishing between parts, sections, headings and topics so material is quick and easy to find. This book comes with a FREE eBook access code!

作者介绍:

目录:

[Pearson Business Reference and Writer's Handbook](#) [下载链接1](#)

标签

评论

---

[Pearson Business Reference and Writer's Handbook](#) [下载链接1](#)

书评

---

[Pearson Business Reference and Writer's Handbook](#) [下载链接1](#)