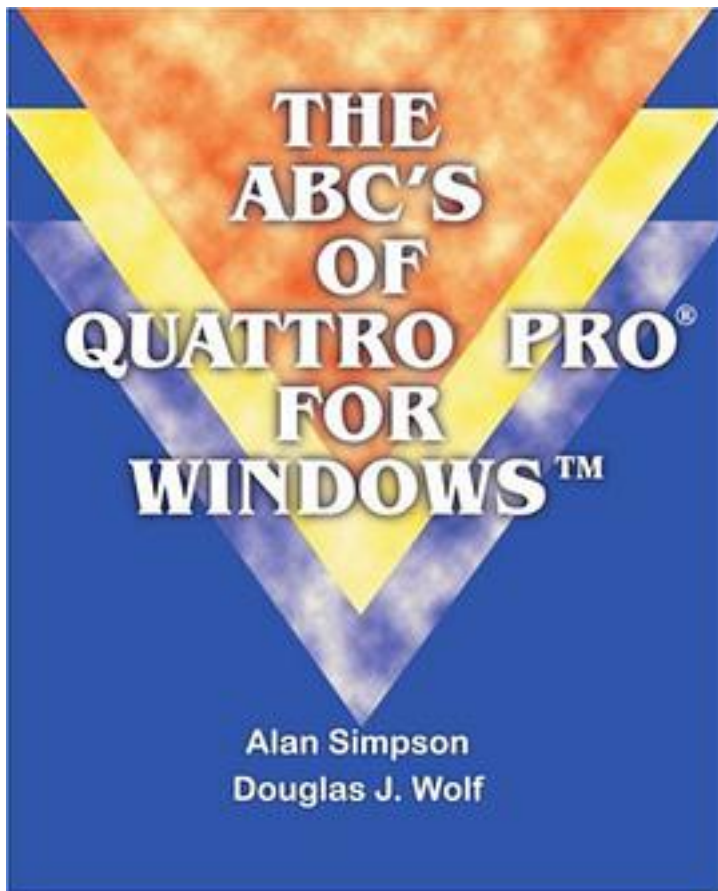# The ABC's of Quattro Pro for Windows

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著者:Wolf, Douglas J.

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This book is written for those who are not familiar with computers, computer terminology or other spreadsheets. It is designed so that the user can start to use Quattro Pro immediately without having to wade through a 700 page manual of details and technical information. The book is written in scenario style, bringing in the

different elements of the program as you would normally seek to use them. The first four chapters offer a step-by-step approach, in plain English, that introduces you to Quattro Pro capabilities quickly and easily. Later chapters discuss ways to edit entries, manipulate data, and handle blocks of data elegantly and easily, as well as how to graph and print data and use them in a database.

作者介绍:

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