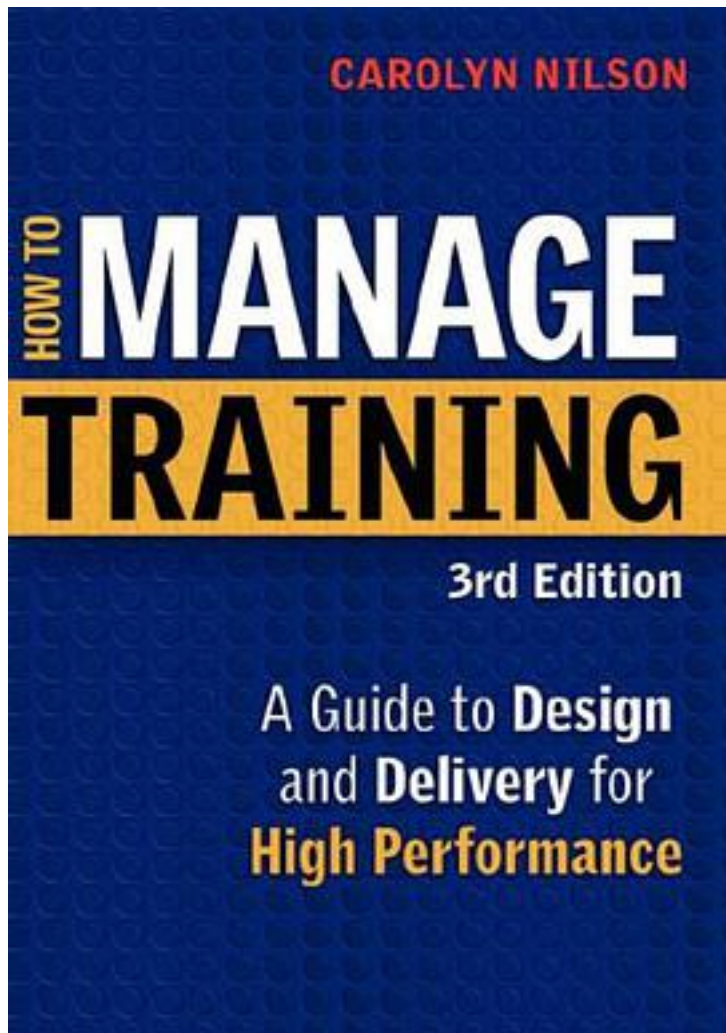


# How to Manage Training



[How to Manage Training\\_ 下载链接1](#)

著者:Nilson, Carolyn, PH.D

出版者:

出版时间:2007-12

装帧:

isbn:9780814410981

"Already a classic in its field, this thoroughly-updated edition of the training manager's

ultimate answer book gives readers clear guidance and techniques for accomplishing successful, cost-effective training. Readers will learn the steps for building and maintaining a training and development program, including how to: \* assess the needs of participants \* manage workshops for teams \* train for innovation \* monitor and evaluate the program "How to Manage Training" now features material on topics such as integrating e-learning into existing programs, as well as a comprehensive review of literature in the field of workplace learning. It is an immediately useful tool for anyone involved in managing training. This field-proven resource is packed with 200 easy-to-use forms, checklists, figures, and charts."

作者介绍:

目录:

[How to Manage Training\\_ 下载链接1](#)

标签

评论

-----  
[How to Manage Training\\_ 下载链接1](#)

书评

-----  
[How to Manage Training\\_ 下载链接1](#)