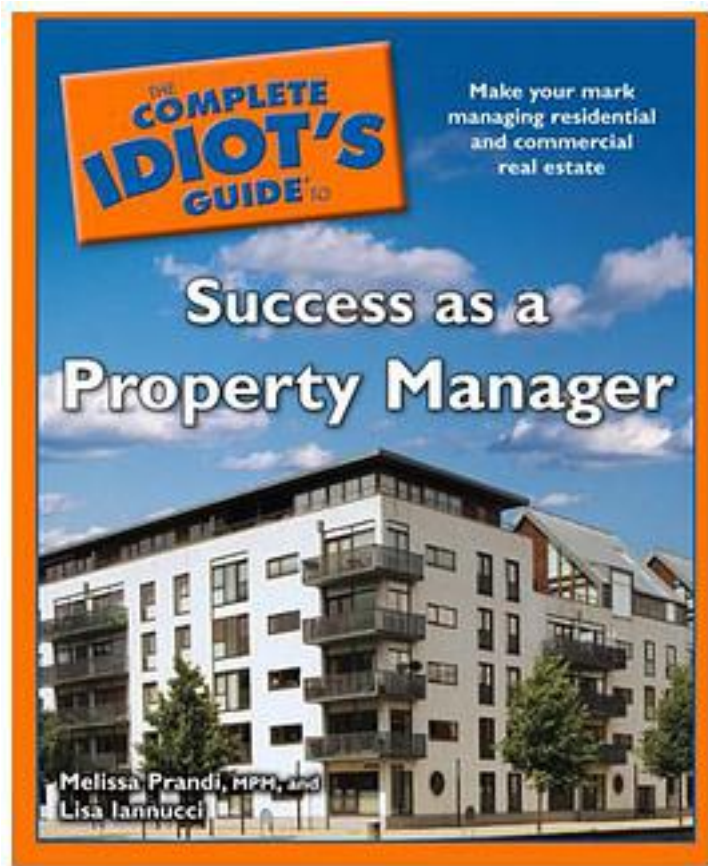# The Complete Idiot's Guide to Success as a Property Manager

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著者:Prandi, Melissa/ Iannucci, Lisa

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Invaluable advice for property managers-and how to keep an eye on the prize.

Property managers often lose sight of advancing their careers because they get buried

in the details of labor-intensive, day-to-day management. This guide helps the harried professional keep priorities straight with: advice on education, certifications and licenses; an overview of property management skills; information about regulations, finances, taxes, safety codes; advice on time management, prioritizing duties, and supervising staff; and how to start a property management business.

· Author is an experience certified Property Manager

· Easy, accessible, jargon-free style

· Concrete advice about everything from emergencies to boiler maintenance to building finances

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