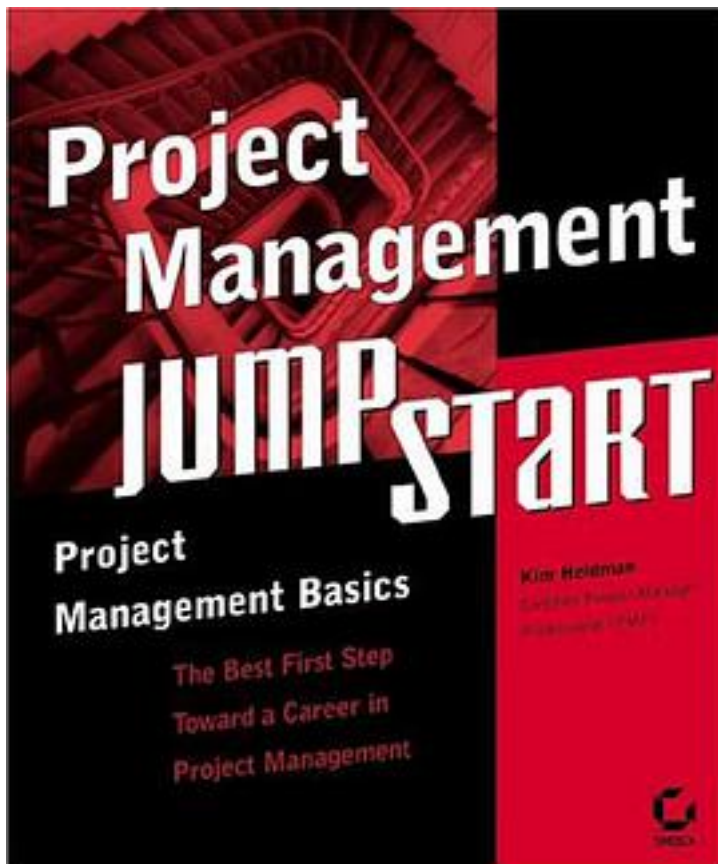# Project Management JumpStart



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出版者:

出版时间:2003-4

装帧:

isbn:9780782142143

Prepare for a Project Management Career Fast! "Project Management JumpStart" gives you the solid grounding you need to approach a career in project management with confidence. It helps with: the basic skills of a successful project manager; creating project schedules and determining project budgets; winning the support of department managers; monitoring project progress, resources, and budgets;

communication and negotiation skills; tips for motivating people who don't work for you; and, effective documentation skills for essential project management documents.

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目录:

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