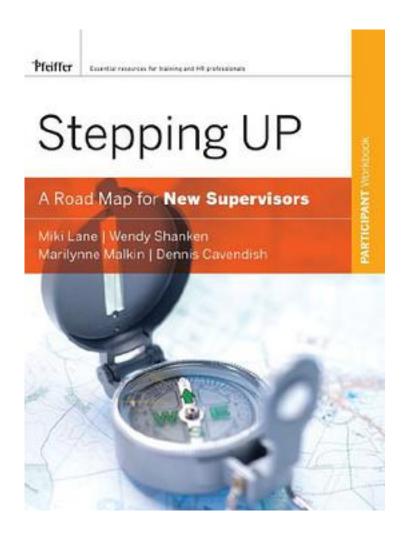
Stepping Up, Participant Workbook



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If you are a first-time or an aspiring supervisor, the Stepping Up Participant Workbook will give you an accurate, real-life picture of what it means to be a supervisor. Stepping

Up clearly explains the expectations for the position, the skills and knowledge you will need to be an effective supervisor, and offers a path to follow in order to successfully supervise others. The Stepping Up Participant Workbook is a dynamic step-by-step series of learning strategies. Once you complete the Stepping Up workshop, you will be able to: Understand the role of supervisor. Effectively deal with the challenges that new supervisors face. Implement the steps needed to get started as a new supervisor. Apply the principles to build credibility as a supervisor. Employ performance components when supervising. Prepare a personalized road map to develop your supervisory knowledge and skills. The Stepping Up Participant Workbook is your key to realizing your full potential.

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