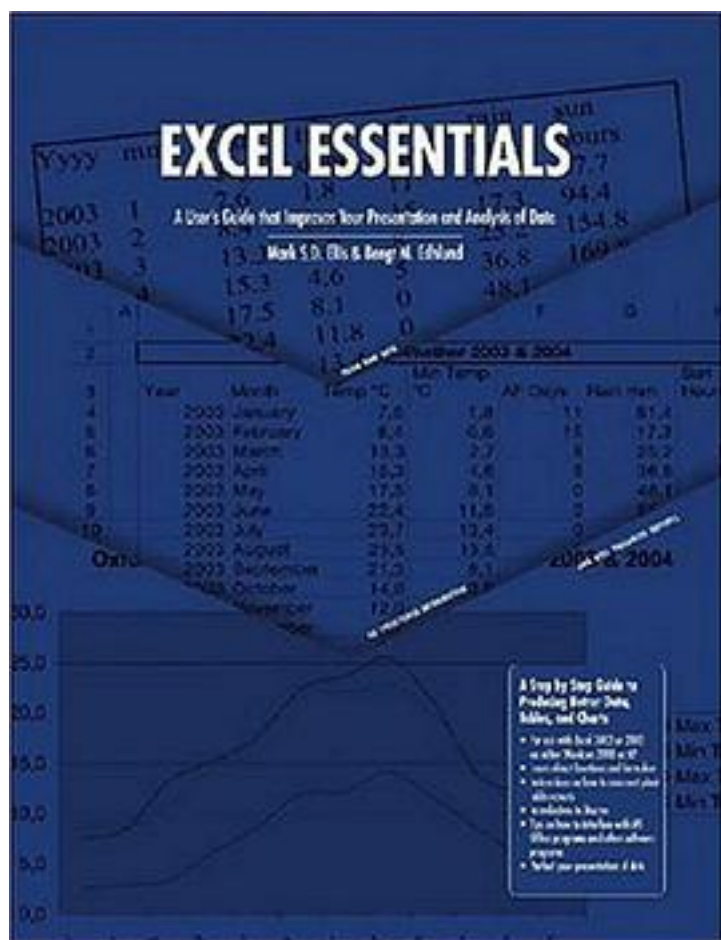# Excel Essentials

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Microsoft Excel is the worlds most widely used worksheet software. It forms part of the Microsoft Office package which is often regarded as the industry standard. This book is aimed at those with basic knowledge of all Microsoft Office products but can be used

by those with no previous experience. Parts of this book will also help those who use Excel regularly but are unaware of many of Excel's features to evolve from a fairly basic or adequate user to a reasonably advanced user. It includes chapters on pivottable reports, macros, charts, formatting and interfacing with Microsoft Office and other software programs. For use with English versions of Microsoft Excel 95, 97, 2000, 2002(XP) and 2003 running on Windows 95, 98, NT4, ME, 2000 and XP.

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